



October 15, 2024 5:30 pm

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Ginny Hendley
3. Recognitions/Public Presentations

Presentation of a Proclamation honoring the 37th Anniversary of the Statesboro Food Bank.

4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 09-26-2024 Public Hearing Minutes 12:00 pm
 - b) 09-26-2024 Public Hearing Minutes 6:00 pm
 - c) 10-01-2024 Council Minutes
 - d) 10-01-2024 Executive Session Minutes
 - e) 10-03-2024 Called Council Meeting Minutes
 - f) 10-03-2024 Executive Session Minutes
 - B) Consideration of a motion to amend the due date for the City of Statesboro property tax bills from December 20, 2024 to December 31, 2024.
 - C) Consideration of a motion for approval of surplus and disposition of items in the Public Works and Public Utilities Departments.

6. Public Hearing and Consideration of a Motion to Approve:

(A) **APPLICATION AN 24-09-03**: Dennis Rhodes requests Annexation of approximately 5.22 acres of property in order to develop a residential subdivision on Cypress Lake Road & Veterans Memorial Parkway (Tax Parcel # MS42 000004A 000).

(B) **APPLICATION RZ 24-09-04**: Dennis Rhodes requests a Zoning Map Amendment from the R-40 (Single-Family Residential) zoning district to the R-3 (Medium-Density Residential) zoning district on approximately 5.22 acres of property in order to develop a residential subdivision on Cypress Lake Road (Tax Parcel # MS42 000004A 000).

7. Consideration of a motion to approve: **APPLICATION SUB 24-09-02**: Stephen Sauers requests a Preliminary Subdivision PLAT on approximately 14.05 acres of property in order to construct a 46-unit townhome development at 665 S&S Railroad Bed Road (Tax Parcels # 107 000006A000 & 107 000007 000).

8. Consideration of a Motion to Approve **Resolution 2024-28**: A resolution authorizing the Mayor to execute an FY25 Operational Service Agreement with the Coastal Regional Commission of Georgia for public transportation services in assistance with the Georgia Department of Transportation.
9. Consideration of a motion to approve the purchase of one (1) 2024 or newer Ford F-250 Superduty XL SRW 4X4 Crew Cab 6.8L V8 (or equivalent) and one (1) 2024 or newer Ford F-450 Superduty DRW 4X2 Supercab Chassis Cab 7.3L V8 with a service body (or equivalent) at a cost not to exceed \$145,000.00. This purchase will be paid with funds approved in the 2025 CIP Budget, Project WTP-4 and Project WWD-138.
10. Other Business from City Council
11. City Managers Comments
12. Public Comments (General)
13. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)
14. Consideration of a Motion to Adjourn

A PROCLAMATION BY THE MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

Recognizing the 37th Anniversary of the Statesboro Food Bank

WHEREAS: The Food Bank endeavors to eliminate hunger and improve the health and wellbeing of our community through access to healthy and nutritious foods, community education, and advocacy, and

WHEREAS: Food Bank, Inc. is celebrating its 37th year of providing meals to the most vulnerable members of our community, and

WHEREAS: The Food Bank was incorporated and received its 501c3 status from the IRS in the summer of 1987. That first year, 240 families received meal box assistance from the Food Bank, and

WHEREAS: Over these 37 years the Food Bank has distributed meals to 162,029 families or provided over 13 million meals, and

WHEREAS: Feed the Boro and Rebecca's Café are outgrowths of the Statesboro Food Bank which all work in tandem to address hunger related issues in the community, and

WHEREAS: The Food Bank opened the new Joe Bill Brannon Pantry on July 5, 2024, with significant construction cost assistance from the City of Statesboro and Bulloch County, and

WHEREAS: Since opening the new pantry at 506 Miller Street, the Food Bank has assisted the victims of two major storm, Debby and Helene, serving 4,260 families; 2,177 families in 11 days post Helene or 357,840 meals in just a few weeks. This phenomenal feat would not be accomplished without city and county support, as well as invaluable assistance from numerous businesses, churches and an army of volunteers.

NOW, THEREFORE I, Jonathan McCollar, Mayor of the City of Statesboro do hereby recognize and thank the Statesboro Food Bank for 37 years of serving our most vulnerable citizens.

Dated this 15th day of October in the Year 2024

Jonathan McCollar, Mayor



CITY OF STATESBORO
PUBLIC HEARING MINUTES
SEPTEMBER 26, 2024 12:00 PM

A Public Hearing was held on September 26, 2024 at 12:00 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2024 millage rate of 9.125 for property taxes.

Present was Mayor Jonathan McCollar, Councilmembers, Ginny Hendley, John Riggs, Shari Barr, City Manager Charles Penny, Assistant City Manager Jason Boyles, Assistant to the City Manager Olympia Gaines, City Attorney Cain Smith, Public Affairs Manager Layne Phillips, City Clerk Leah Harden, other city staff, news media, and members of the public.

1. Call to order

At 12:00 pm Mayor McCollar called the public hearing to order.

City Manager Charles Penny stated that the proposed millage rate is 9.125. The proposed rate is to fund the City's pay plan and additional costs for the Fire Department.

2. Public hearing to solicit input on the proposed 2024 millage rate for property taxes.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECOND:	Councilmember John Riggs
AYES:	Hendley, Riggs, Barr
ABSENT:	Councilmember Paulette Chavers

Cassandra Mikell spoke against the proposed 2024 millage rate increase.

There was discussion regarding the increase in the value of homes over the past several years and the impact those increases have on that amount of property taxes owed.

Also discussed was the impact a millage rate has on the City's General Fund and the ability to keep the fund balance within the City's policy of twenty-five percent.

No one spoke in favor of the proposed 2024 millage rate.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECOND:	Councilmember Ginny Hendley
AYES:	Hendley, Riggs, Barr
ABSENT:	Councilmember Paulette Chavers

No action was taken

3. Adjourn

The hearing was adjourned at 12:53 pm.

Jonathan McCollar, Mayor

Leah Harden, City Clerk



CITY OF STATESBORO
PUBLIC HEARING MINUTES
SEPTEMBER 26, 2024 6:00 PM

A Public Hearing was held on September 26, 2024 at 6:00 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2024 millage rate of 9.125 for property taxes.

Present was Mayor Jonathan McCollar, Councilmembers, Paulette Chavers, John Riggs, Shari Barr, City Manager Charles Penny, Assistant City Manager Jason Boyles, Assistant to the City Manager Olympia Gaines, City Attorney Cain Smith, Public Affairs Manager Layne Phillips, City Clerk Leah Harden, other city staff, news media, and members of the public.

1. Call to order

At 6:00 pm Mayor McCollar called the public hearing to order.

2. Public hearing to solicit input on the proposed 2024 millage rate for property taxes.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECOND:	Councilmember John Riggs
AYES:	Chavers, Riggs, Barr
ABSENT:	Councilmember Ginny Hendley

City Manager Charles Penny stated the staff recommended millage rate is 9.125.

Cassandra Mikell spoke against the proposed 2024 millage rate increase.
No one spoke in favor of the proposed 2024 millage rate.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECOND:	Councilmember John Riggs
AYES:	Chavers, Riggs, Barr
ABSENT:	Councilmember Ginny Hendley

No action was taken

3. Adjourn

The hearing was adjourned at 6:01 pm.

Jonathan McCollar, Mayor

Leah Harden, City Clerk



CITY OF STATESBORO
COUNCIL MINUTES
OCTOBER 1, 2024

Regular Meeting

50 E. Main St. City Hall Council Chambers

9:00 AM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

2. Invocation and Pledge

Councilmember Paulette Chavers gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Vacant	Councilmember	Vacant	
Paulette Chavers	Councilmember	Present	
Ginny Hendley	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Affairs Manager Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

3. Public Comments (Agenda Item): None

4. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

- a) 09-10-2024 Public Hearing Minutes 12:00 pm
- b) 09-10-2024 Public Hearing Minutes 6:00 pm
- c) 09-17-2024 Work Session Minutes
- d) 09-17-2024 Council Minutes

A motion was made to approve the consent agenda.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember John Riggs

SECONDER:

Councilmember Paulette Chavers

AYES:

Chavers, Hendley, Riggs, Barr

ABSENT

5. Public hearing and consideration of a motion to approve Resolution 2024-26: A Resolution adopting the update to the Urban Redevelopment plan for the City of Statesboro.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

No one spoke for or against the update to the Urban Redevelopment Plan.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

A motion was made to approve Resolution 2024-26: A Resolution adopting the update to the Urban Redevelopment plan for the City of Statesboro.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

6. Consideration of a motion to award a contract for engineering technical services for Birds Pond Dam Temporary Repair and Inspection to Freese and Nichols, Inc. (FNI) in the amount not to exceed (NTE) \$40,842.00. The project work will be paid from Stormwater Fund Revenues.

A motion was made to approve the award of a contract for engineering technical services for Birds Pond Dam Temporary Repair and Inspection to Freese and Nichols, Inc. (FNI) in the amount not to exceed (NTE) \$40,842.00. The project work will be paid from Stormwater Fund Revenues.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Ginny Hendley
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

7. Consideration of a motion to award a contract for On-Call Professional Engineering & Consulting Services to Atlas Technical Consultants, LLC (Atlas) to provide TSPLOST Program Management support to the city of Statesboro Engineering Department. The annual estimated amount of \$224,640.00 is anticipated for Engineering support services. The project work will be paid from the 2018 and 2023 TSPLOST funds.

A motion was made to approve the award of a contract for On-Call Professional Engineering & Consulting Services to Atlas Technical Consultants, LLC (Atlas) to provide TSPLOST Program Management support to the city of Statesboro Engineering Department. The annual estimated amount of \$224,640.00 is anticipated for Engineering support services. The project work will be paid from the 2018 and 2023 TSPLOST funds.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

8. Other Business from City Council

Mayor Pro Tem Shari Barr stated she is glad to see people here and that they made it through the storm. She appreciated Public Works, Georgia Power, all the County workers, rescue workers, and service workers. Also to all the individuals who stepped up and to lend a hand to those in need.

9. City Managers Comments

City Manager Charles Penny stated as a result of Hurricane Helene the city and the county have been adversely impacted with downed trees and power lines, As clean up continues the piles of debris will become more and more. In order to get that cleaned up we will not be able to do it with city staff. We do expect public assistance will come in from FEMA to provide financial support helping to get our city back together. Staff recommends a contract with Southern Disaster Recovery, LLC (SDR, LLC) for debris removal within the city limits. SDR, LLC has performed many disaster recovery around the Southeast and specifically in Georgia and is an approved FEMA vendor. Mr. Penny also stated anyone who has trees being removed by a contractor, the contractor will usually haul it off, but under these circumstances the trees may be placed on the side of the street for pick up. The contract is in the amount of \$1 million dollars but we do expect these funds to be reimbursed to us as a part of public assistance and under the emergency purchasing law, we are bringing this forward for your approval in order to mobilize this company in our community to help us get our city cleaned up.

A motion was made to approve a contract with Southern Disaster Recovery, LLC (SDR, LLC) for Hurricane Helene storm debris removal in the amount not to exceed \$1 million dollars.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

Mr. Penny shared that the smoke alarm blitz the Statesboro Fire Department scheduled for this weekend has been postponed. In addition the city water/sewer information public meeting scheduled for last night was cancelled and is tentatively rescheduled for Monday, October 14, 2024. The ribbon cutting for the Art Park scheduled for Thursday October 3rd has been rescheduled to Thursday October 17, 2024 at 4:30 pm. Lastly Mr. Penny reminded everyone about the Public hearing for the millage rate this Thursday at 6:00 pm.

10. Public Comments (General):

Don Armel came forward and shared information about a resource he received from a Georgia Southern University alert. The notice says, beginning today they are offering the use of their showers at the RAC on the Statesboro campus, from 10 am to 5 pm through Sunday October 6th for students, faculty and staff. The dining facilities are also open for students and staff.

11. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A 50-14-3(b).

At 9:29 am a motion was made to enter into Executive Session.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

At 10:00 am a motion was made to exit executive session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

Mayor Jonathan McCollar called the regular meeting back to order with no action taken in executive session.

A motion was made to appoint Katie Mercer, Phillip Leroy, Adam Dean, Imani Lee, Cassie Duncan, and Alexis Meyers to the One Boro Commission and Michael Branch to the Keep Statesboro-Bulloch Beautiful Advisory Board.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Ginny Hendley
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

12. Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Hendley, Riggs, Barr
ABSENT	

The meeting was adjourned at 10:01 am.

Jonathan McCollar, Mayor

Leah Harden, City Clerk



CITY OF STATESBORO
CALLED COUNCIL MINUTES
OCTOBER 03, 2024

Regular Meeting

50 E. Main St. City Hall Council Chambers

6:00 PM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Vacant	Councilmember	Vacant	
Paulette Chavers	Councilmember	Present	
Ginny Hendley	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

2. Public hearing and consideration of a motion to approve Resolution 2024-27: A Resolution setting the millage rate for Ad Valorem (Property) Taxes for the 2024 calendar year for the City of Statesboro, Georgia.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember John Riggs
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

City Manager Charles Penny stated when preparing the budget staff had in mind a millage rate in order to balance the budget and minimizing the use of fund balance. Staff’s recommendation is to set the millage rate a 9.125. With that rate we would use about \$700,000.00 in fund balance in order to balance the budget. A couple of things driving the need for an increase in the millage rate include a new pay plan that cost \$2.3 million of which \$1.2 million is in the General Fund the other item was an additional \$1.2 million transfer from the General fund to the Fire Fund. The labor market is tough, last year we had 18 openings in the police department. With the implementation of the pay plan salaries for police officers went from \$46,000 to \$55,000, now we are down to 7 openings. In addition starting pay for Firefighters went from \$43,000 to a little better than \$50,000. We need to make sure that we can stay competitive with the growth going on in our community.

Don Armel voiced his support for the full 9.125 millage rate. He stated as we found out last week and hoping we don't get hit with another storm did not work. We really need to keep ourselves competitive so we have good personnel as well as increase the number of personnel due to growth. He also stated he wants to see this city to be the number one choice for people. And when we have good services it does help reduce the cost of insurance for homeowners the proposed increase comes out to be about \$12/month if insurance goes up it would be more than that per month.

Len Fatica stated as before he supports the full 9.125 millage rate. It's time to rip the band-aid off and do what is right for the citizens. The last week has proven it when the red lights were out there was terrible congestion and there are not enough officers to direct traffic because they were responding to other calls.

Marcus Toole spoke in favor of the increase despite him having to do some creative accounting to pay for the increases. He continued that dipping into the emergency fund for the regular budget is not a good idea.

Victor Dicky stated he is neutral and asked if the general fund is only built upon through property taxes.

City Manager Charles Penny explained the General fund is not made up of just property taxes it is also franchise fees and insurance tax. The General fund is about \$25 million but the property taxes at the proposed rate of 9.125 will generate approximately \$10 million which is less than half of the General fund. When fund balance is spent it does not recur next year we would have to save of increase revenue in order to get it back. There are very limited ways for city governments to raise revenues. The way to increase revenue is to grow the city's tax base.

Bill Thomas stated he does not recall being invited to any meeting where the city was challenged to find ways to save money or find ways to shave money off the budget.

Mayor Jonathan McCollar stated our general fund is about \$25 million and of that \$10 million comes from property taxes. The city of Statesboro is providing services to the people that live here. Although we have TSPLOST and SPLOST none of dollars go to paying police officers, fire fighters, or public works employees. Compared to other communities our tax rate is somewhere around the middle. The advantage some other communities have is they have the LOST tax if the city would be receiving it would roughly be an additional \$5 million which would allow for a lower millage rate for the city. Mayor McCollar stated, this staff watches every penny that's spent and leverages the city's resources in such a way that we're able to provide services. Mayor McCollar recognized that many employees in the public works department and police department that came into work over the weekend after the hurricane to address the needs our community.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Ginny Hendley
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

Councilmember Paulette Chavers stated she has made it clear where she stands and was there a year ago so we would not have to be in this position.

Councilmember John Riggs stated he is against the increase at this time because the housing market is skyrocketing and we don't know what's going to happen in the next year. He stated that he will reassess the situation next year and make another informed decision. He continued, I will never allow the employment of any city employee be threatened in any way, no one needs to feel that they're going to lose their job or benefits.

Councilmember Ginny Hendley stated she has not changed her opinion about the millage rate since last week.

Mayor Pro Tem Shari Barr stated she is not comfortable putting more on citizens and offered a compromise and made a motion to set the millage rate at 8.625.

Councilmember Paulette Chavers stated she does not agree and that she is for the full 9.125, but she will compromise if that is what needs to be done today. She continued stating the storm was scary, you prepare now for stuff like that.

Mayor McCollar stated his philosophy is that you prepare for the worst of times in the best of times. For the last three years staff had made a recommendation and each time it was compromised which caused the city to have to use the reserves to help mitigate the cost of running the city. A big concern is that the 25% minimum of fund balance was put in place 20 years ago and with the increase of costs it is a dated policy. Mayor McCollar stated he would like to see the rate set at 8.725.

After further discussion by council a motion was made to approve **Resolution 2024-27** setting the City of Statesboro millage rate at 8.625.

RESULT:	Approved 3-2 (Mayor McCollar broke the tie in favor of the motion)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Barr, Mayor McCollar – as the tie breaker
NAYS	Councilmember John Riggs and Councilmember Ginny Hendley

3. Consideration of a motion to approve an award of contract to Thompson Consulting Services for debris removal monitoring in the amount of, not to exceed, \$300,000.00. This is a requirement of FEMA in order to be eligible to receive reimbursement funding. If approved, this will be funded out of the General fund reserves.

A motion was made to approve an award of contract to Thompson Consulting Services for debris removal monitoring in the amount of, not to exceed, \$300,000.00. This is a requirement of FEMA in order to be eligible to receive reimbursement funding. If approved, this will be funded out of the General fund reserves.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

4. Consideration of a Motion to enter into Executive Session to discuss “Real Estate” in accordance with O.C.G.A 50-14-3(b).

At 6:52 pm a motion was made to enter into executive session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Ginny Hendley
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

At 7:07 pm a motion was made to exit executive session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

Mayor McCollar called the meeting back to order with no action taken in executive session.

5. Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Chavers, Hendley, Riggs, Barr
ABSENT	

The meeting was adjourned at 7:08 pm.

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

Paulette Chavers
Ginny Hendley
John C. Riggs
Shari Barr



Jonathan M McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Cain Smith, City Attorney

Date: October 10, 2024

RE: October 15, 2024 City Council Agenda Items

Policy Issue: Consideration of a motion to amend the due date for City of Statesboro property tax bills from December 20, 2024 to December 31, 2024

Recommendation: Approval

Background: Issues with the city's tax support vendor have necessitated extending the issuance and due dates of the property tax bills.

Budget Impact: None

Council Person and District: Not Applicable

Attachments: None

CITY OF STATESBORO



COUNCIL

Vacant, District 1
Paulette Chavers, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director - Public Works & Engineering

Date: October 8, 2024

RE: Public Works & Engineering Department Asset Surplus and Disposition

Policy Issue: Purchasing Policy Section: Vehicle and Equipment Surplus and Disposition.

Recommendation:

Staff recommends Council Approval of surplus and disposition of equipment in the Public Works and engineering Department.

Background:

The items below have exceeded their useful life and need to be declared surplus and approved for disposition:

Streets and Parks Division

1. 2012 Ford F-450 6.8L V-10 VIN# 1FDUF4GY0CEB08852 (asphalt truck)
2. 2006 Ford F-450 6.8L V-10 VIN# 1FDXF46YX6ED70347 (landscape truck)
3. 2003 Ford F-350 5.4L VIN# 1FDSW34LX3EB29833 (landscape truck)
4. 2003 Ford F-150 VIN# 1FTRX17WX3NA49961

Motor pool Division

1. 2005 Chevrolet Impala 3.8 V6 Vin# 2G1WF52K259256118

Public Utilities

1. 1997 Ford F350 VIN# 1FDJF37H9VEB54227

Stormwater Division

1. 4. Husqvarna K760 Chop Saw S#151701957
2. 5. Husqvarna 455 Rancher Chainsaw S#3800741
3. 6. Husqvarna 455 Rancher Chainsaw S#3800743
4. 7. Husqvarna 55 Chainsaw S#3601133
5. 8. Echo 266T Weedeater S#T47714027623
6. 9. Stihl BG53C Blower S#505876002
7. 10. 2007 Woods Rotary Mower S#1092408
8. 11. 2015 Diamond Mower Side Arm S#MF13130
9. 12. 1996 Ford Dump Truck L-9000 L-10 VIN# 1FDZU90L1VVA12495
10. 2015 Gradall 3100 VIN# 3140000375

Budget Impact: Reduce Maintenance Cost

Council Person and District: N/A (citywide)

Attachment: N/A

CITY OF STATESBORO

COUNCIL

Vacant, District 1
Paulette Chavers, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Planning & Housing Administrator

Date: October 8, 2024

RE: October 15, 2024 City Council Agenda Items

Policy Issue: *Unified Development Code: Annexation Request*

Recommendation: Staff recommends Approval of the Annexation requested by AN 24-09-03.

Background: Dennis Rhodes requests Annexation of approximately 5.22 acres of property in order to develop a residential subdivision on Cypress Lake Road & Veterans Memorial Parkway (Tax Parcel # MS42 000004A 000).

Budget Impact: None

Council Person and District: Chavers (District 2 - Proposed)

Attachments: Annexation Resolution

ORDINANCE # 2024- __:
AN ORDINANCE TO ANNEX PROPERTY
INTO THE CITY OF STATESBORO

WHEREAS, the Mayor and City Council of the City of Statesboro, Georgia have received and accepted a petition from Dennis Rhodes, the owner of 100 percent of the property to be annexed; and

WHEREAS, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated, in order to annex property, to provide an effective date, and other provisions, the Mayor and City Council must approve an ordinance for annexation;

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Statesboro, Georgia, in regular session assembled as follows:

Section 1. The area contiguous to the City of Statesboro as described in the Unified Development Code, which is attached to and incorporated as part of this ordinance, is hereby annexed into the City of Statesboro and is made a part of said city. Said property also being known as Bulloch County tax map parcel # MS42000004A000 and further described under Appendix A:

Section 2. This ordinance shall become effective on November 1, 2024.

Section 3. The Director of Planning & Development of the City of Statesboro is instructed to send a report that includes certified copies of this ordinance, the name of the county in which the property being annexed is located and a letter from the City stating the intent to add the annexed area to the Census maps during the next survey and stating that the survey map will be completed and returned to the United States Census Bureau, Georgia Department of Community Affairs, and to the governing authority of Bulloch County, Georgia within thirty (30) days after the effective date of the annexation as set forth in Section 2.

Section 4. On the effective date of the annexation, this property shall be placed in Council District 2 of the City of Statesboro.

Section 5. This property shall be zoned R-3 (Medium-Density Residential)) and located within the Developing Neighborhood character area on the City of Statesboro Future Development Map pursuant to the vote of the Statesboro City Council held on October 15, 2004 subsequent to a public hearing regarding the zoning of said property.

Section 6. All ordinances and parts of ordinances in conflict with this ordinance are repealed.
APPROVED this 15th day of October, 2024 by the Mayor and Council of the City of Statesboro.

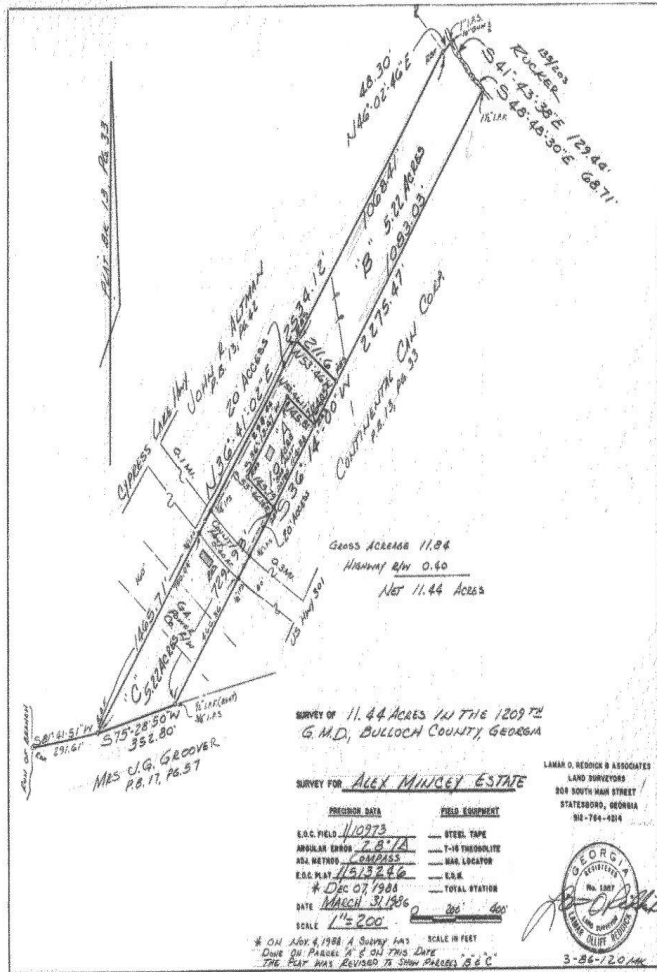
ATTEST:

Jonathan McCollar, Mayor

Leah Harden, City Clerk

Appendix A

Property to be annexed on the surveys below and further described as approximately 5.22 acres of land located on Cypress Lake Road & Veterans Memorial Parkway (Tax Parcel # MS4200004A000).



CITY OF STATESBORO

COUNCIL

Vacant, District 1
Paulette Chavers, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Planning & Housing Administrator

Date: October 8, 2024

RE: October 15, 2024 City Council Agenda Items

Policy Issue: *Unified Development Code: Preliminary Subdivision PLAT*

Recommendation: Planning Commission recommends Approval of the Zoning Map Amendment requested by RZ 24-09-04.

Background: Dennis Rhodes requests a Zoning Map Amendment from the R-40 (Single-Family Residential) zoning district to the R-3 (Medium-Density Residential) zoning district on approximately 5.22 acres of property in order to develop a residential subdivision on Cypress Lake Road (Tax Parcel # MS42 000004A 000).

Budget Impact: None

Council Person and District: Chavers (District 2 - Proposed)

Attachments: Development Services Report – RZ 24-09-04



City of Statesboro-Department of Planning and Development
ZONING SERVICES REPORT

P.O. Box 348
 Statesboro, Georgia 30458

(912) 764-0630
 (912) 764-0664 (Fax)

RZ 24-09-04		ZONING MAP AMENDMENT REQUEST
LOCATION:	7406 Veterans Memorial Parkway	
EXISTING ZONING:	HC (Highway Commercial – County)	
ACRES:	5.22 Acres	
PARCEL TAX MAP #:	MS42000004A000	
COUNCIL DISTRICT:	District 2 (Chavers – Proposed)	
EXISTING USE:	Vacant Lot	
PROPOSED USE:	Quadplex Subdivision	

PETITIONER Dennis Rhodes
ADDRESS 1435 Fred Chance Road; Perkins GA, 30822

REPRESENTATIVE John Dotson – Maxwell-Reddick & Associates
ADDRESS 40 Joe Kennedy Boulevard; Statesboro GA, 30458

PROPOSAL
<p>The applicant is requesting an Annexation and subsequent Zoning Map Amendment to the R-3 (Medium-Density Residential) zoning district for one property on Veterans Memorial Parkway in order to complete a Quadplex Subdivision.</p>
STAFF/PLANNING COMMISSION RECOMMENDATION
<p><u>RZ 24-09-04 - CONDITIONAL APPROVAL</u></p>

Case # AN 24-09-03 & RZ 24-09-04

Veterans Memorial Prkwy
Parcel: MS4200004A000

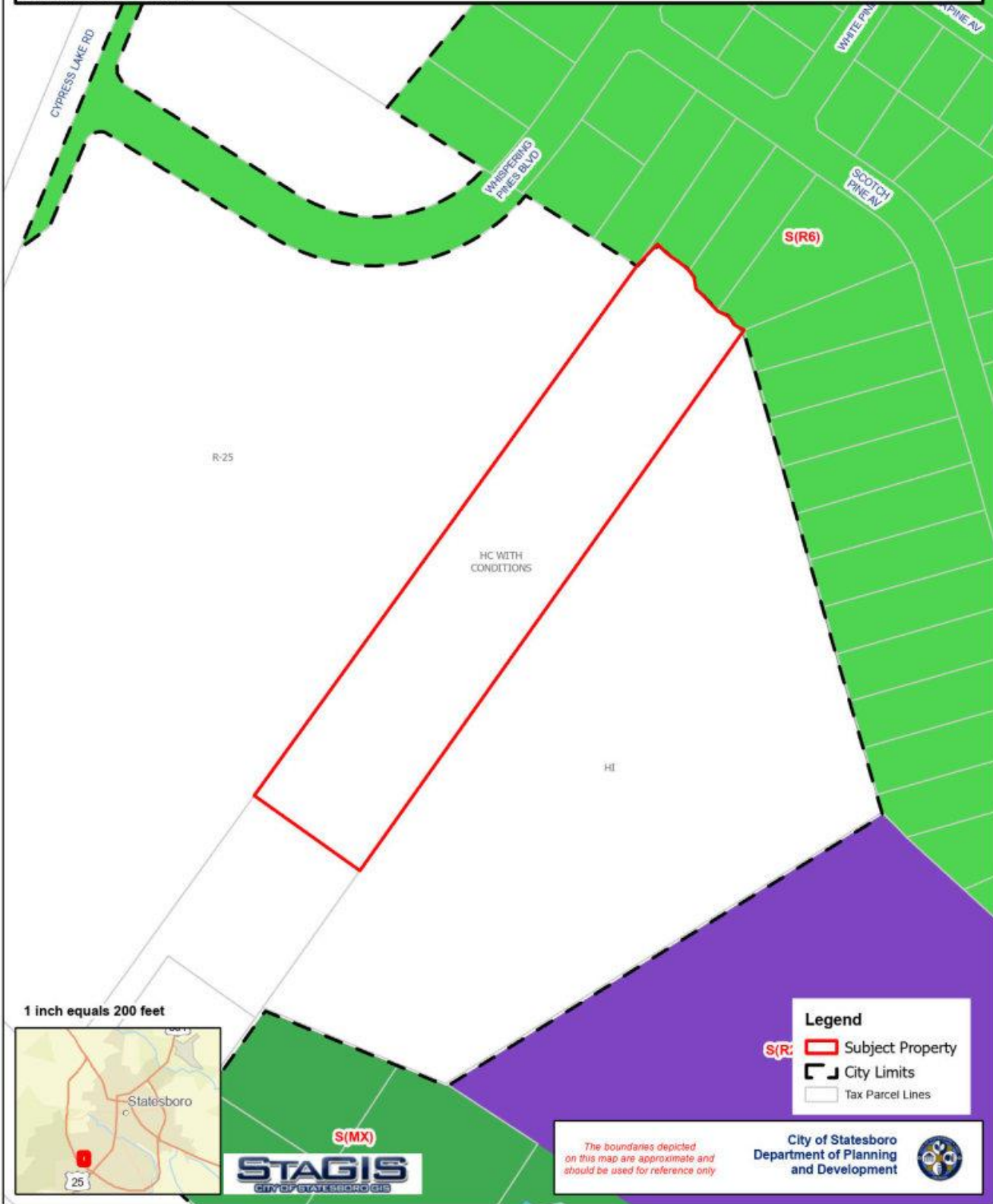
Location Map



Case # AN 24-09-03 & RZ 24-09-04

Veterans Memorial Prkwy
Parcel: MS42000004A000

Zoning Map



1 inch equals 200 feet



Legend

- S(R): Subject Property
- City Limits
- Tax Parcel Lines

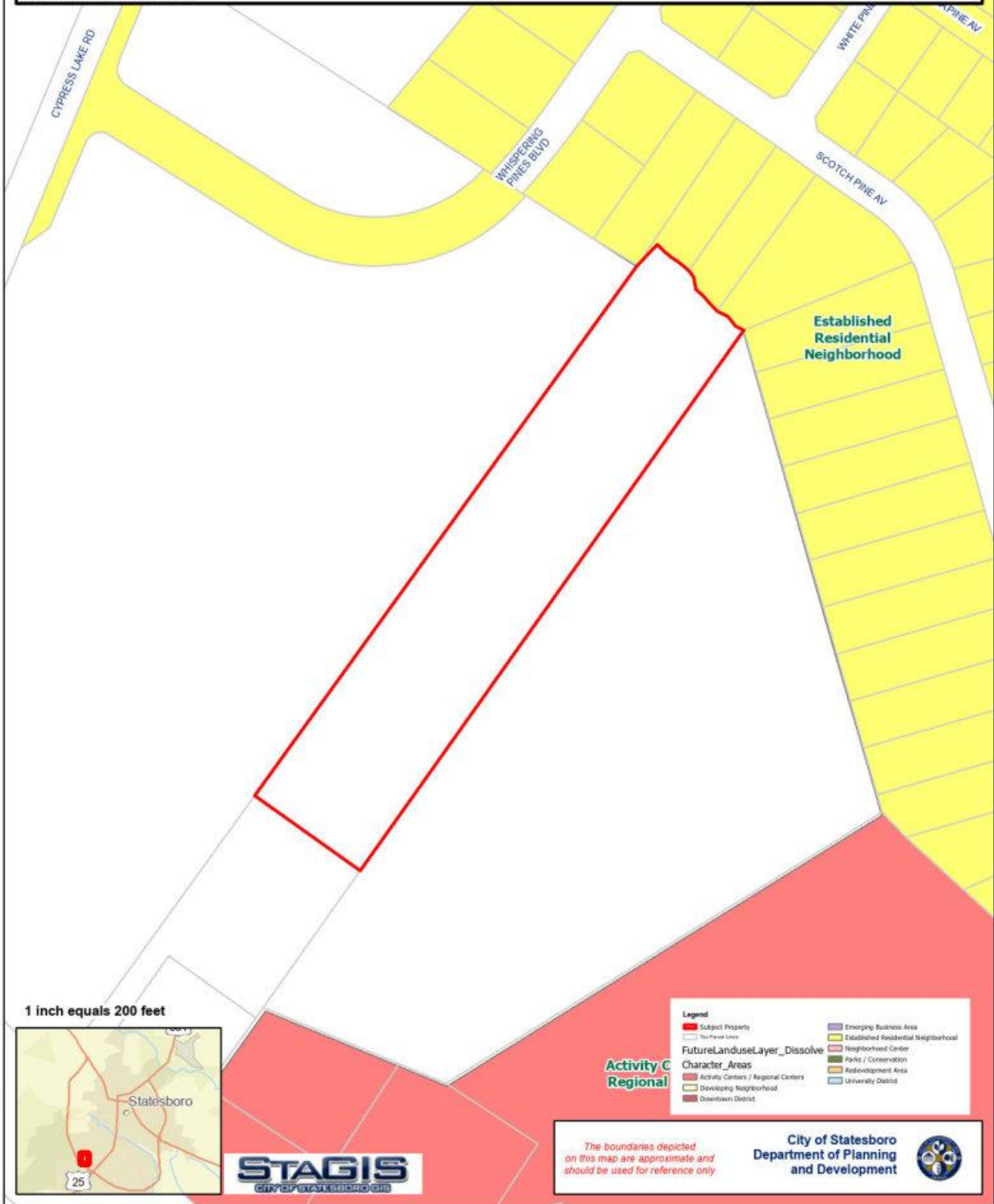
The boundaries depicted on this map are approximate and should be used for reference only

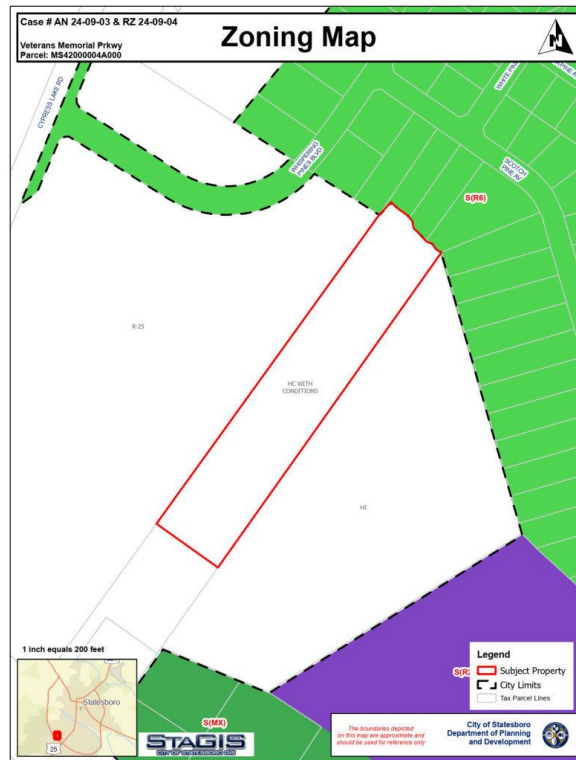
City of Statesboro
Department of Planning
and Development

Case # AN 24-09-03 & RZ 24-09-04

Veterans Memorial Prkwy
Parcel: MS42000004A000

Future Land Use Map





SURROUNDING LAND USES/ZONING		
Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: R-6 (Single-Family Residential)	Whispering Pines Subdivision
Northeast	Location Area #2: R-6 (Single-Family Residential)	Whispering Pines Subdivision
Northwest	Location Area #3: R-6 (Single-Family Residential)	Whispering Pines Subdivision
East	Location Area #4: HI (Heavy Industrial – County)	Vacant Land
West	Location Area #5: R-3 (Medium Density Residential)	Vacant Land
Southwest	Location Area #6: R-3 (Medium Density Residential)	Vacant Land
Southeast	Location Area #7: HI (Heavy Industrial – County)	Vacant Land
South	Location Area #8: HI (Heavy Industrial – County)	Vacant Land

SUBJECT SITE

The subject site consists of a 5-acre property which is adjacent to a previously approved 25-acre parcel slated for future development. The applicant is proposing to develop approximately 172 units of quadraplexes under single ownership, with potential connections to Whispering Pines Boulevard, Cypress Lake Road, and Veterans Memorial Parkway. Under consideration is the remaining acreage from the initial development of the site as approved by City Council in September of 2024.

The *2024 City of Statesboro Comprehensive Master Plan* shows this area as outside of the City Limits and does not provide guidance on the development type. The “Developing Neighborhood” character area would be an appropriate assignment for this development.

ENVIRONMENTAL SITE ANALYSIS

The subject property contains significant wetlands, with existing wetland crossings on site for the existing road infrastructure. Wetlands have been considered for the entirety of the development as shown on the site plan. There are also no FEMA classified flood areas on the site.

COMMUNITY FACILITIES AND TRANSPORTATION

The subject property is not currently served by City Water or Sewer, but water and sewer can be connected near the existing extensions of the property. The site has direct access to multiple roads, but a traffic study will be required to show the overall development and appropriate traffic implementation. There are concerns on how the traffic would interact with the existing Cypress Lake Road, Whispering Pines Boulevard, and Veterans’ Memorial Parkway due to the existing traffic patterns already found in the area, but under initial approval of the preceding cases, the applicant has agreed to conditions related to the development of an improved road network.

ZONING MAP AMENDMENT STANDARDS FOR DETERMINATION

The *Unified Development Code* permits a zoning map amendment subject to conditions if “approved by the mayor and city council based upon findings that the use is consistent with adopted plans for the area and that the location, construction, and operation of the proposed use will not significantly impact upon surrounding development or the community in general.”

The Zoning Procedures Law, specifically the “Steinberg Criteria” provides minimum standards for local governments to consider in the rezoning of properties. Those standards are as follows:

- 1. Will the zoning proposal permit a use that is suitable in view of the use and development of adjacent and nearby property?**
 - The surrounding area has existing single-family housing, and nearby commercial development. In addition, there is a developing townhome subdivision with multiple entrances directly onto Veteran’s Memorial Parkway.
- 2. Will the zoning proposal adversely affect the existing use or usability of adjacent or nearby property?**
 - The adjacent property already has housing, but the increase in housing units will cause future impacts on roadways, specifically Whispering Pines Boulevard.

3. Does the property to be rezoned have a reasonable economic use as currently zoned?

- This property at default zoning would not be able to support the number of units requested by the applicant, but a lower density zoning would better match the adjacent neighborhood. The connected neighborhood could see a significant increase in traffic without relief due to a lack of a secondary egress.

4. Will the zoning proposal result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools?

- Cypress Lake Road is generally utilized as a collector road, with significant traffic being brought from outside the City Limits. Country Club Road also runs into this road, further increasing acting traffic on the road. The connection of additional residential to the section of Whispering Pines Boulevard, would potentially require an enhancement of the street as this would make the local street closer to the capacity of a minor collector road. Utilities are located in the adjacent subdivision, and the associated school district is for Langston Chapel Elementary & Middle School. Road usage for Whispering Pines Boulevard is of concern due to multiple entrances being proposed on the roadway curve, and would be less detrimental if maintained at the R-6 (Single-Family Residential) zoning district. The proposed entrance on Cypress Lake would also need further study due to the distance from the intersection on Veterans Memorial Parkway. The applicant has confirmed that they would be willing to follow conditions stipulating traffic improvements on the connecting road areas.

5. Are there other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal?

- This is an area that has not been particularly poised for new development, with the intersection of Veterans Memorial Parkway and Cypress Lake Road serving as a delineation point for development in the area..

6. Does the zoning proposal conform to the Long-Range Land Use Plan of the Municipality?

- While the overall use does not conflict with the currently defined “Developing Neighborhood” character area, it is recommended that a less intense zoning be applied to this development.

Subject Property



Western Property



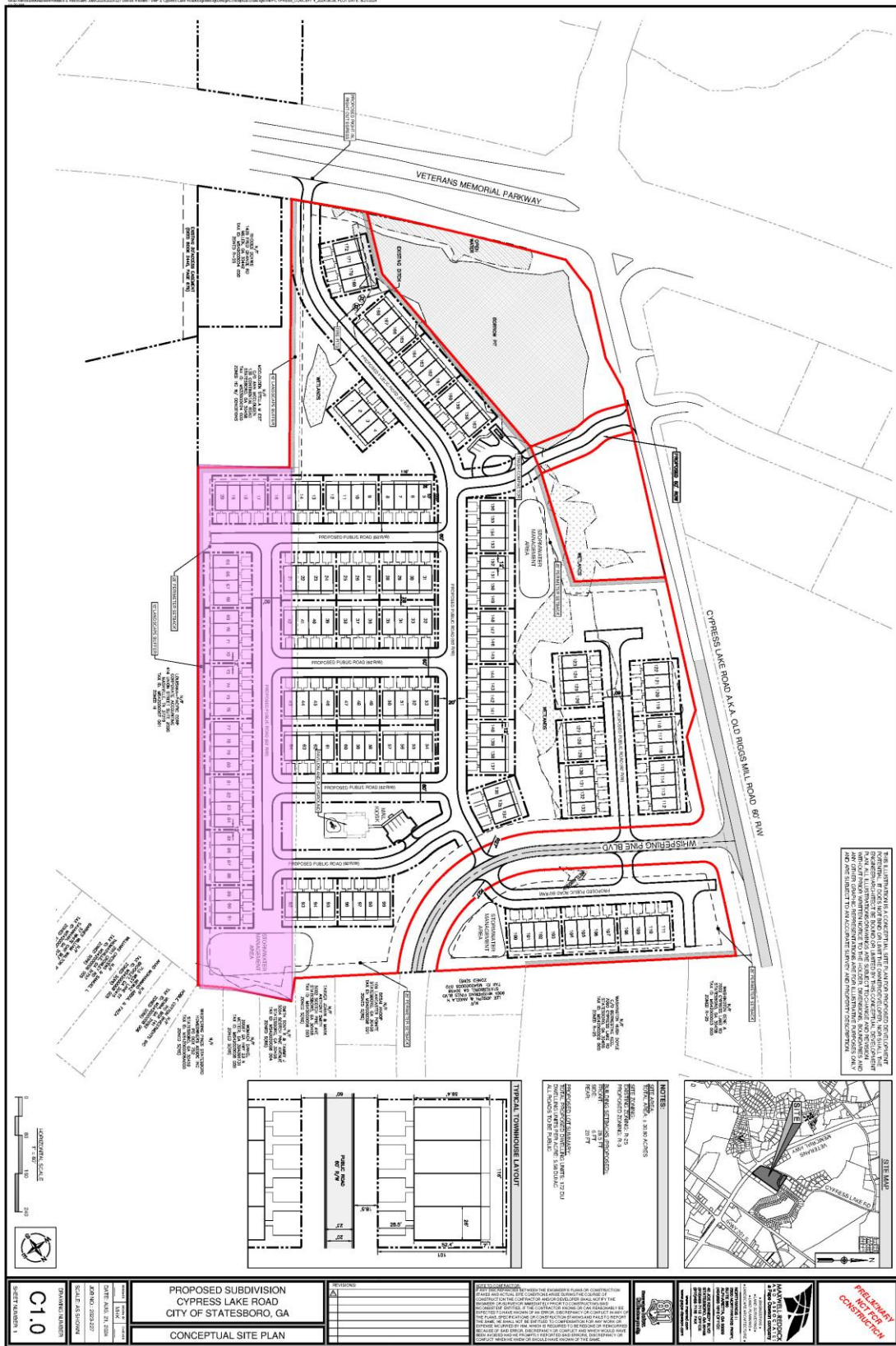
Northern Property



Southern Property



Sketch Plan



STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends **Approval of AN 24-09-03 & RZ 24-09-04**. If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

- (1) Approval of this Zoning Map Amendment does not grant site and/or building plan approval as submitted. Project will be required to meet all City Ordinances and applicable building codes.
- (2) The applicant must submit a Traffic Impact Analysis before approval of the project subdivision to ensure that appropriate right-of-way and traffic calming measures can be implemented.
- (3) The applicant will be required to provide right-of-way to enhance the section of Whispering Pines Boulevard being impacted by the development of this subdivision in accordance with any Traffic Study Requirements.

At the regularly scheduled meeting of the Planning Commission on October 1, 2024, the Commission recommended approval of the request and associated conditions with a 5-0 vote.

CITY OF STATESBORO

COUNCIL

Vacant, District 1
Paulette Chavers, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Planning & Housing Administrator

Date: October 8, 2024

RE: October 15, 2024 City Council Agenda Items

Policy Issue: *Unified Development Code: Preliminary Subdivision PLAT*

Recommendation: Planning Commission recommends approval of the Preliminary Subdivision PLAT requested by SUB 24-09-02.

Background: Stephen Sauers requests a Preliminary Subdivision PLAT on approximately 14.05 acres of property in order to construct a 46-unit townhome development at 665 S&S Railroad Bed Road (Tax Parcels # 107 000006A000 & 107 000007 000).

Budget Impact: None

Council Person and District: Barr (District 5)

Attachments: Development Services Report SUB 24-09-02



City of Statesboro-Department of Planning and Development
ZONING SERVICES REPORT

*P.O. Box 348
 Statesboro, Georgia 30458*

*(912) 764-0630
 (912) 764-0664 (Fax)*

SUB 24-09-02 PRELIMINARY SUBDIVISION REQUEST	
LOCATION:	S&S Railroad Bed Road
EXISTING ZONING:	R-2 (Townhouse Residential)
ACRES:	14.05 Acres
PARCEL TAX MAP #:	107000007 000 & 107000006A000
COUNCIL DISTRICT:	District 5 (Barr)
EXISTING USE:	Vacant Land
PROPOSED USE:	Townhouse Subdivision

PETITIONER Stephen Sauers
ADDRESS P.O. Box 13848; Savannah GA, 30458

REPRESENTATIVE SAME AS ABOVE
ADDRESS SAME AS ABOVE

PROPOSAL
The applicant requests a preliminary subdivision of approximately 14.05 acres of property to develop a townhome subdivision.
STAFF/PLANNING COMMISSION RECOMMENDATION
<u>SUB 24-09-02 – CONDITIONAL APPROVAL</u>

Case # SUB 24-09-02

S & S Railroad Bed Rd
Parcel: 107 000006A000, 107 000007 000

Location Map

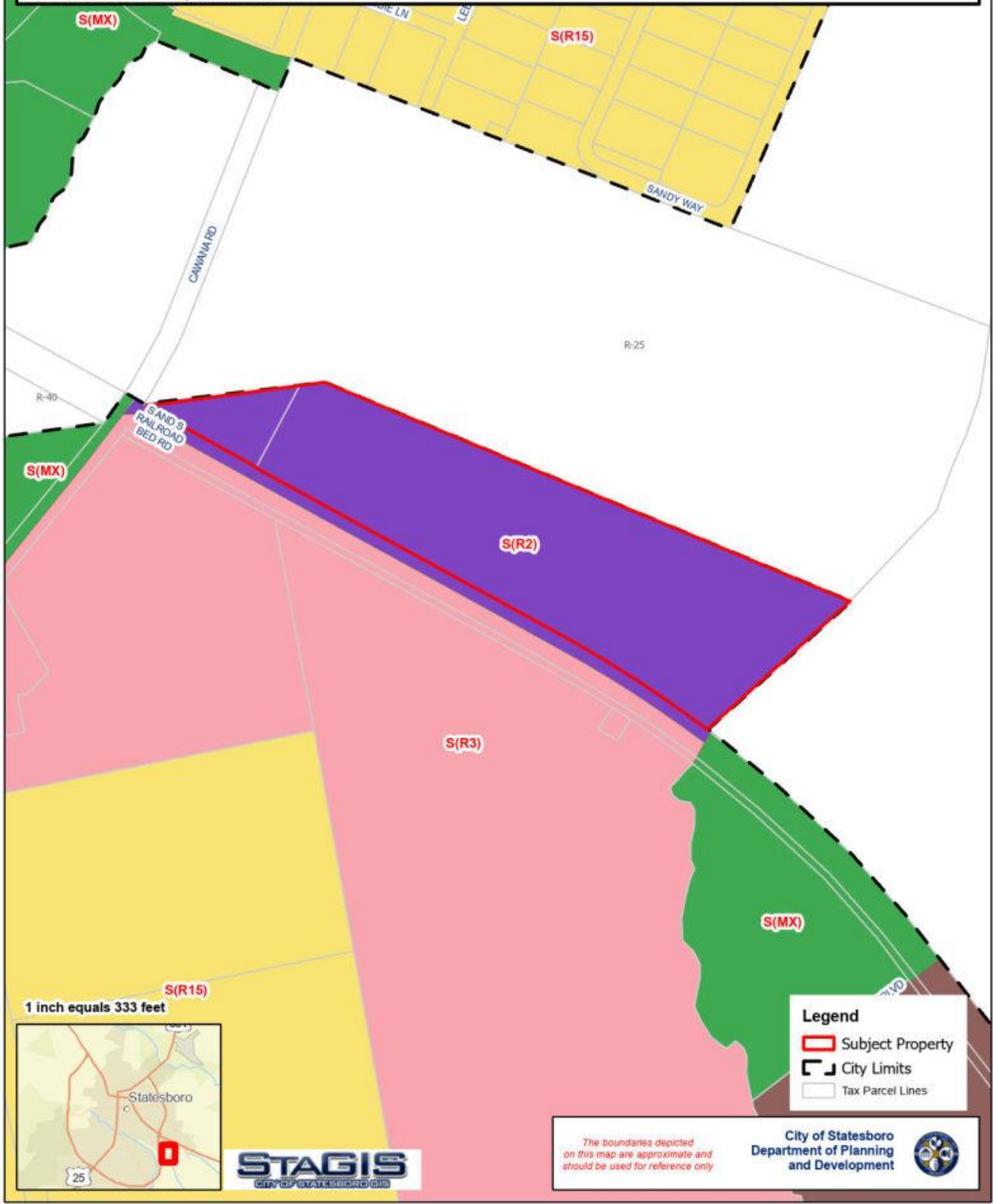


Case # SUB 24-09-02

S & S Railroad Bed Rd

Parcel: 107 000006A000, 107 000007 000

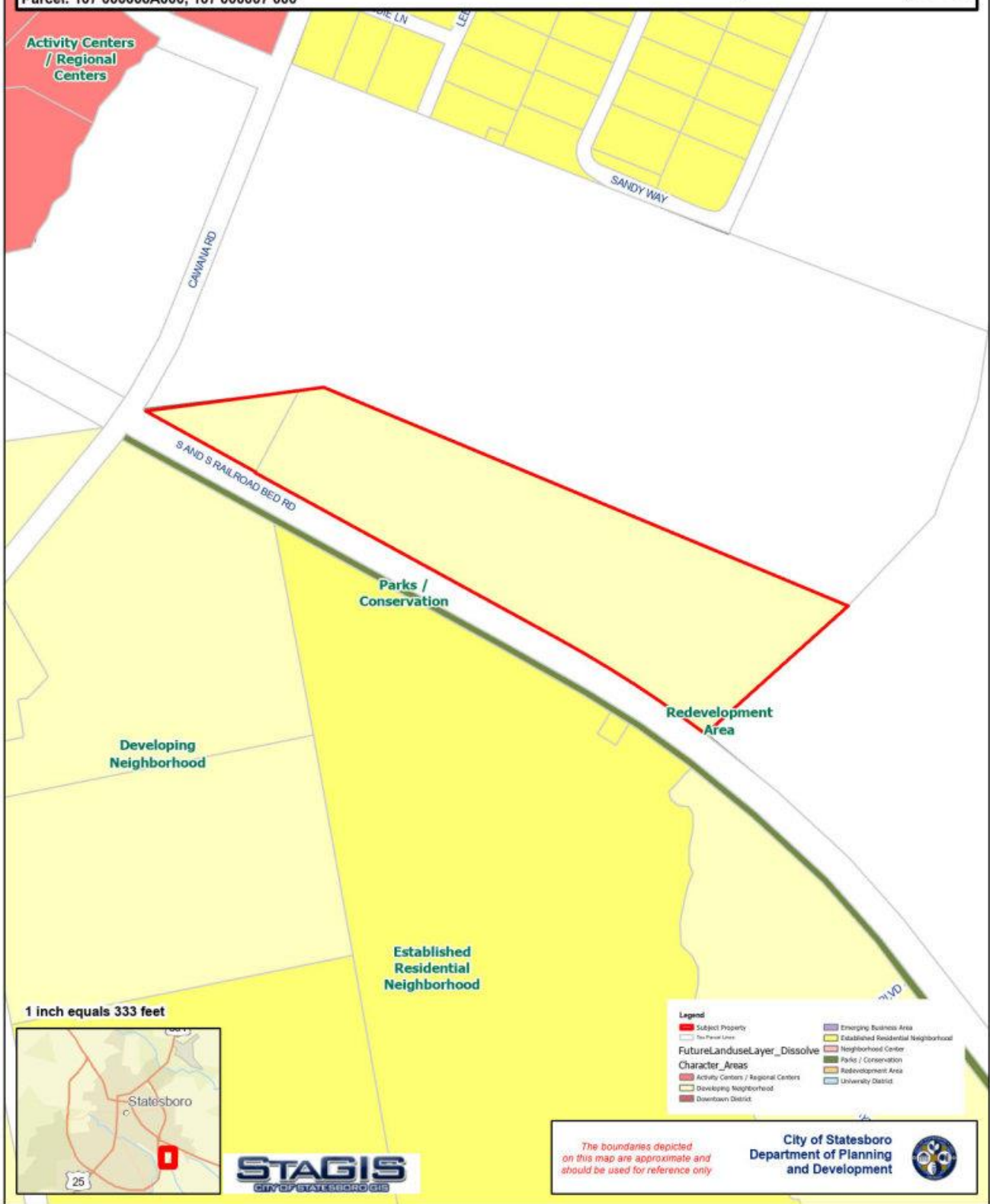
Zoning Map

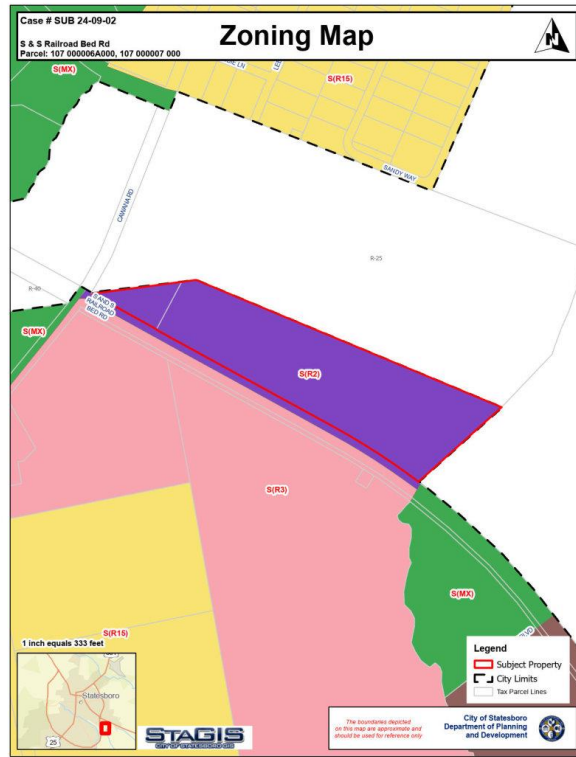


Case # SUB 24-09-02

S & S Railroad Bed Rd
Parcel: 107 000006A000, 107 000007 000

Future Land Use Map





SURROUNDING LAND USES/ZONING

Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: R-25 (Single-Family Residential – County)	Undeveloped Lot
Northeast	Location Area #2: R-25 (Single-Family Residential – County)	Undeveloped Lot
Northwest	Location Area #3: R-25 (Single-Family Residential – County)	Single-Family Dwelling
East	Location Area #4: R-25 (Single-Family Residential – County)	Single-Family Dwelling
West	Location Area #5: R-40 (Single-Family Residential – County)	Single-Family Dwelling
Southwest	Location Area #6: R-3 (Medium-Density Residential)	Connection Church & Vacant Land
Southeast	Location Area #7: R-3 (Medium-Density Residential)	Beacon Place
South	Location Area #8: R-3 (Medium-Density Residential)	Beacon Place

SUBJECT SITE

The subject site consists of 14.05 acres of property with substantial wetlands and wooded areas. The site has undergone a staff review and meets all guidelines for issuance of a Land Disturbance Permit, and has begun initial phase disturbance for site preparation. This property was initially slated for development via approval in 2022, and has since changed hands for development.

The 2024 *City of Statesboro Comprehensive Master Plan* designates the subject site in the “Developing Neighborhood” character area, which allows for a mix of residential types.

ENVIRONMENTAL SITE ANALYSIS

The property does contain wetlands, but the proposed development has considered these wetland areas and designed around the areas to allow for minimal disturbance. Georgia Soil and Water, as well as City Staff have already reviewed the overall construction plans, and the development does meet the requirements of the UDC.

COMMUNITY FACILITIES AND TRANSPORTATION

This site has access to City of Statesboro utilities and will require some extension in order to meet necessary standards for the development. The disused Western corner of the property needs to be considered for future improvements, as the trail area is currently under consideration for the construction of a round-a-bout.

Subject Property



Southern Property



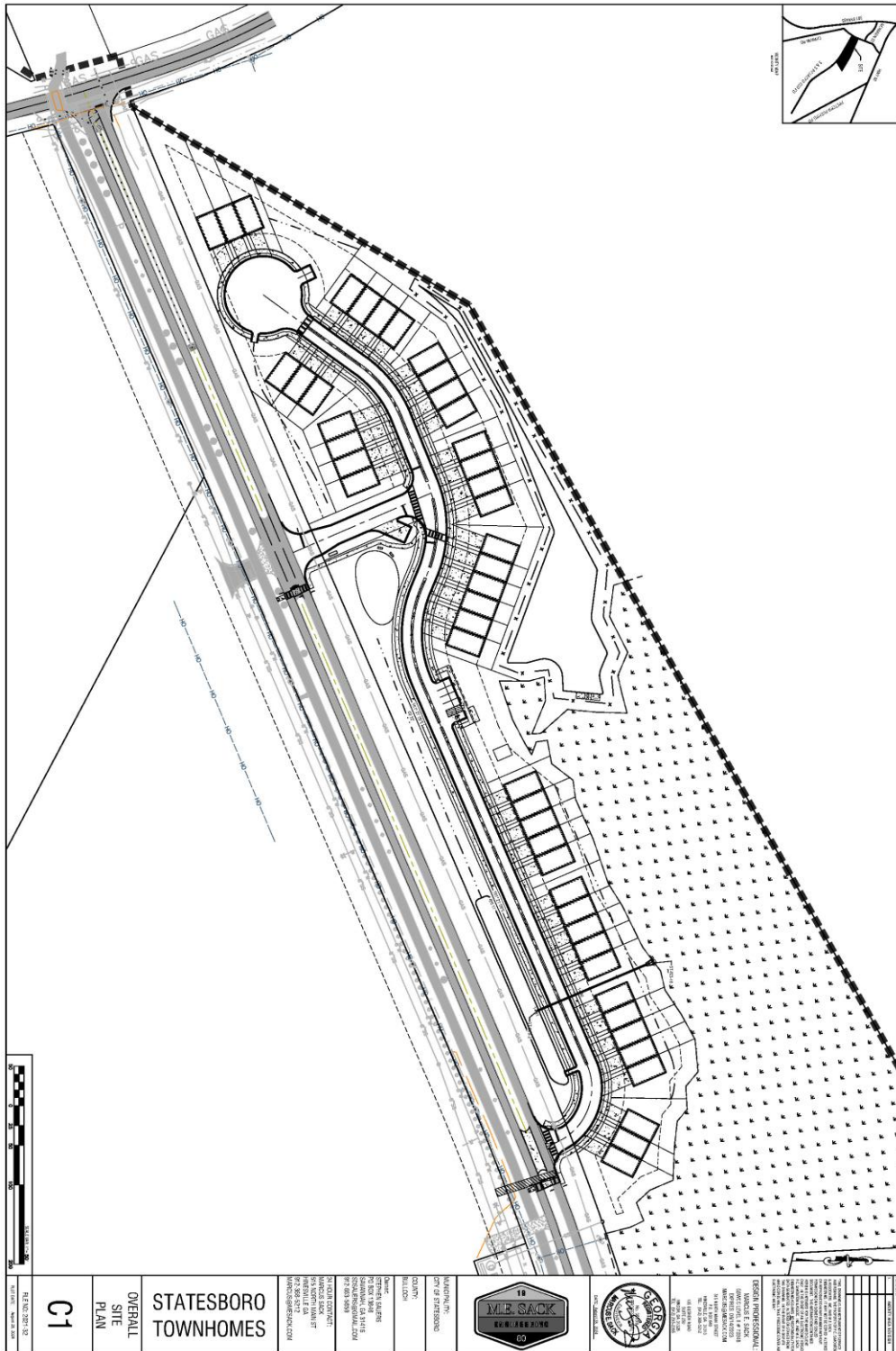
Western Property



Eastern Property



Preliminary Plat



	C1 OVERALL SITE PLAN	STATESBORO TOWNHOMES	PREPARED BY: M.B. SACK & ASSOCIATES, INC. 1000 W. MAIN ST., SUITE 100 STATESBORO, GA 30428 (706) 528-1111 WWW.MBSACK.COM		DESIGN PROFESSIONAL: M.B. SACK & ASSOCIATES, INC. 1000 W. MAIN ST., SUITE 100 STATESBORO, GA 30428 (706) 528-1111 WWW.MBSACK.COM	DATE: 08/20/2024 TIME: 10:00 AM DRAWN BY: [Name] CHECKED BY: [Name] APPROVED BY: [Name]
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STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends Approval of **SUB 24-09-02**. If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

- (1) Approval of this Preliminary Subdivision PLAT does not grant the right to develop on the issuance of individual building permits. All buildings must be approved by the City.
- (2) The final plat must meet all recording requirements of the Unified Development Code before any units may be sold in the subdivision.

At the regularly scheduled meeting of the Planning Commission on October 1, 2024, the Commission recommended approval of the request and associated conditions with a 5-0 vote.

CITY OF STATESBORO

COUNCIL

Vacant, District 1
Paulette Chavers, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director of Public Works and Engineering

Date: October 7, 2024

RE: Federal Transit Administration Section 5311 Program
Coastal Regional Commission (CRC) Operational Service Agreement

Policy Issue: FY2025 Statesboro Area Transit Program Contract

Recommendation:

Staff recommends approval of the attached Operational Service Agreement and resolution authorizing the Coastal Regional Commission to operate and provide public transportation services to the City of Statesboro per the terms and conditions of the Operational Service Agreement.

Background:

The Federal Transit Administration (FTA) provides federal funding to support the capital and operating assistance activities for rural transit systems. Georgia Department of Transportation (GDOT) is the designated recipient of these federal funds in Georgia and is responsible for the program oversight and administration and ensuring compliance with all applicable federal regulations. Currently, the Coastal Regional Commission (CRC) is GDOT's designated subrecipient of these funds for the coastal region. Staff has been working with CRC to develop an operational service agreement (Agreement) for our transit program and recommends the attached agreement. The Agreement includes Appendix A: Transportation Services for the City of Statesboro (program details, cost estimates, etc.), Appendix B: Rules and Regulations, and Appendix C: Non-Service Days.

Budget Impact:

Federal and State guidelines require 50% match for operational expenses and 10% match for capital expenses, estimated by the CRC to be \$334,293.00 and \$50,783.60, respectively. This expense will be paid by TSPLOST funds but will be reduced by actual fare revenue received (\$1/trip).

Council Person and District: Citywide (all districts)

Attachments:

Transit Agreement
Budget Breakdown
Resolution

RESOLUTION 2024-28:

RESOLUTION AUTHORIZING THE EXECUTION OF OPERATIONAL AGREEMENT WITH THE COASTAL REGIONAL COMMISSION OF GEORGIA AND THE MAYOR AND CITY COUNCIL OF STATESBORO FOR PUBLIC TRANSPORTATION FOR FISCAL YEAR 2025.

THAT WHEREAS, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized areas for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon applicant, including the provision by it of the local share of project costs; and

WHEREAS, the Coastal Regional Commission (CRC) is seeking to obtain the authorization of the City to serve as the provider for operations and the commitment to provide proportionate share of the local project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation, in accordance with the provisions of Title VI of the Civic Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and under the United States Department of Transportation requirements there under.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of Statesboro, Georgia as follows:

Section 1. The Coastal Regional Commission (CRC) will be the "Provider" for operation for rural public transportation assistance through Section 5311 of the federal transit laws under Chapter 53 of Article 49 of the U.S. Code on behalf of the Mayor and City Council of Statesboro.

Section 2. The Mayor and City Council of Statesboro will have available the required non-federal share, which shall be calculated to be their respective portion of the regional rural and coordinated public transportation system's non-federal local share.

Section 3. That this Resolution shall be and remain effective from and after its date of adoption.

APPROVED AND ADOPTED this ____ day of _____, 2024.

CITY OF STATESBORO, GEORGIA

By: _____
Jonathan McCollar, Mayor

Attest: _____
Leah Harden, City Clerk

**Operational Service Agreement
Between
Coastal Regional Commission
And
City of Statesboro**

THIS AGREEMENT, executed this 1 day of July 2024, between the Coastal Regional Commission, hereinafter referred to as the "PROVIDER", and the City of Statesboro, hereinafter referred to as the "PURCHASER".

WHEREAS, the CRC's transportation program is a rural public shared ride, door-to-door advance request service available to all persons within the 10 counties of the coastal region;

WHEREAS, the PURCHASER is in need of transportation services from the PROVIDER for residents that may utilize a prescribed route within the City of Statesboro;

NOW, THEREFORE, the PROVIDER and the PURCHASER do mutually agree as follows:

1. The service offered to the PURCHASER will be an extension of the PROVIDER'S regional rural public transit system and will provide specific transportation services as described in Attachment A.
2. The PROVIDER will operate a prescribed and mutually agreed upon schedules with pre-determined times and routes to pre-determined locations and to include the return trips based on a set schedule.
3. The PROVIDER will be responsible for furnishing drivers, and coordinating the availability of vehicles, maintenance, and repair of vehicles, insurance, and all other needs for the vehicles used to carry out this AGREEMENT. Drivers can assist customers with entering and/or exiting the bus as requested; however, they are not permitted to leave the line of site of the bus at any time.
4. The PROVIDER has adopted the DOT/FTA SUBSTANCE ABUSE TESTING POLICY AND PROGRAM For PUBLIC TRANSIT OPERATIONS and all safety sensitive personnel assigned to the operations of this contract will adhere to that policy.
5. PURCHASER will be responsible for the repair of any damage to the vehicle's paint, glass, body, or equipment and remove any branding/wrapping prior to turn in to GDOT.
6. Once the routes and bus stops have been designated the driver will stop at each site, open the doors regardless of if a rider is waiting, and then proceed to the next designated stop. The second bus of the scheduled route should arrive within the next thirty (30) minute time frame.
7. All customers will be required to obey the rules and regulations as identified in Appendix B. Any violation of any rule or regulation will be grounds and justification to terminate service to the customer for any period of time.
8. The customer will be required to pay a fee of one dollar (\$1.00) per leg of each provided trip or two dollars (\$2.00) per round trip each time the transit service is used. Discount rides for seniors and students will be one half-dollar (\$0.50) per leg of each provided trip or one dollar (\$1.00) round trip each time transit service is used. Exact fee amounts are required per leg and no customer shall be permitted to board the bus without full and proper fee payment. Collected farebox revenue will be used to reduce operating expenses prior to determining 50% match requirement for the PURCHASER.

9. Services provided pursuant to this AGREEMENT shall begin on the 1st day of July 2024 and shall end June 30, 2025, with the option to renew the Contract. The transit service will operate daily from Monday through Friday. Time and schedules will be agreed upon by the PROVIDER and PURCHASER. Transportation services will not be provided on designated holidays as observed by the PROVIDER and identified in Appendix C or on Saturdays and Sundays.
10. Either party will have the right to terminate this AGREEMENT, as of the first day of the month without liability by giving the other party written notice of such termination thirty (30) days in advance of the effective termination date.
11. There are currently four (4) vehicles designated for the support of this agreement that was obtained through the PROVIDER's FY21 contract with GDOT, paid 100% with CARES Act funding. The vehicles are standard Transit Shuttle Vans currently in operation. The vehicles hold eight (8) passengers and one (1) wheelchair and are equipped with a wheelchair lift. Vehicles are titled to the CRC, with GDOT listed as the lien holder, through the 5311 Program.

The PROVIDER has four new standard Transit Shuttle Vans on order from GDOT with potential delivery in FY25, for the PURCHASER's requested expansion of this program. Funding for these vehicles will be paid for 80% Federal, 10% State, and the PURCHASER will pay the 10% match. The PURCHASER is responsible for the cost of tablets, radios and any wrapping and/or branding to support the new vehicles.

12. The PROVIDER has included estimated costs for the operation of this contract, including personnel, fringe benefits, equipment, operations, maintenance, insurance and administrative costs within the budget submitted to GDOT as an addendum to the CRC's FY25 application. Funding for this contract will be 50% federal 5311 Rural Public Transit funding. The PURCHASER will be responsible for the 50% match requirement of eligible net operating expenses, including the additional expenses for the expansion of service, once the new vehicles are received.
13. The PROVIDER shall not be liable to PURCHASER for any failure, delay, or interruption of services or for failure or delay in the performance of this AGREEMENT due to acts of God, fire riot, governmental restrictions, enemy action, civil commotion, or other similar acts or conditions beyond reasonable control of the PROVIDER. While the bus route is a pilot project, the service will be reviewed quarterly and adjusted base on ridership, benefits, and cost.
14. Once an agreed schedule has been mutually determined by the PROVIDER and the PURCHASER, the driver will not be required to deviate from that route of schedule. Any inconvenience caused by a customer failure to adhere to the schedule will be the customer's sole responsibility and not cause a disruption for others.
15. This AGREEMENT may be amended by mutual consent of the contracting parties. Such amendment by either party must be in writing, signed by both parties, and attached and made part of this AGREEMENT.

IN WITNESS WHEREOF, the PROVIDER and the PURCHASER have executed this AGREEMENT as of the date written above.

COASTAL REGIONAL COMMISSION

Name: Dionne Lovett
Title: Executive Director

Date

Name; Rosa Romero
Title: Chairman

Date

CITY OF STATESBORO

Name: Jonathan McCollar
Title: Mayor, City of Statesboro

Date:

APPENDIX A

TRANSPORTATION SERVICES FOR THE CITY OF STATESBORO

The Coastal Regional Commission, in partnership with the City of Statesboro, will provide a transportation service to serve the residents with home addresses within the City's municipal boundaries. Any trip scheduled by a consumer for trips outside the city boundary will be a 5311 trip. This flexible and expanded service is intended to supplement the existing demand-response system and will not supersede the operation of the current 5311 system. The service will replicate and fall within the guidelines of the 5311-transit program as promulgated by the FTA and administered by GDOT.

This agreement will be submitted as an amendment to the CRC's annual application to GDOT for 5311 funds, and will define and describe the operational conditions, schedules, and associated costs for the Statesboro system. The proposed system will operate independently from the regional system and will address the transit needs for the City as defined in a recent transportation study and agreed upon. The Statesboro system will have dedicated vehicles and established schedules within the city, and the operation will be facilitated through the CRC's existing Call Center.

A proposed schedule will include two separate routes operating in opposite directions which will delineate the route, times, and stop locations for each vehicle, as agreed upon by the PURCHASER and the PROVIDER. These established routes will operate five (5) days a week, Monday through Friday, from 6:00 a.m. to 6:00 p.m. and all requested rides will be scheduled via the CRC Call Center. Depending upon ridership, mobility constraints and/or other unforeseen constraints, the routes may be altered to establish an effective and responsive system that best serves the Statesboro citizenship.

APPENDIX B
RULES AND REGULATIONS

- All passengers are expected to obey the "Rules and Regulations" for the general safety of other passengers and transit staff.
- Seat belts must be worn at all times.
- No weapons.
- No pets; service animals as defined by ADA are permitted.
- Carry-on items are limited to what passengers can carry and place on lap or under seat.
- No smoking, chewing tobacco, drinking, eating, alcohol or illegal drugs are permitted.
- No swearing and/or inappropriate behavior will be tolerated.
- Passengers must supply their own car seat; children under the age of 14 must be accompanied by an adult.
- Bus drivers are not permitted to assist passengers in carrying packages on or off the bus and/or to residences.
- The use of radios, cellphones, and any similar devices must be with headsets.

APPENDIX C
NON-SERVICE DAYS

- Martin Luther King, Jr.'s Birthday
- Good Friday Holiday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day and Day After
- Christmas Eve and Christmas Day

Statesboro Area Transit

FY25 Operating

Revenues	Budget
Federal	\$ 334,293.00
State	
Farebox	\$ 12,000.00
City of Statesboro	\$ 334,293.00
TOTAL	\$ 680,586.00

Expenses	Budget
Professional Salaries	\$ 305,422.00
Fringe Benefits	\$ 138,745.00
Utilities - Telephone	\$ 1,000.00
Utilities - Cell Phone	\$ 8,000.00
Advertising	\$ 500.00
Transit Drug Testing	\$ 1,000.00
Uniforms	\$ 2,000.00
Personnel Services	\$ 1,000.00
Commission Car	\$ 1,000.00
Gasoline	\$ 65,000.00
Vehicle Repairs	\$ 10,000.00
Vehicle Insurance	\$ 30,000.00
Miscellaneous	\$ 5,000.00
Indirect Costs	\$ 111,919.00
TOTAL	\$ 680,586.00

FY25 Capital

Revenues	Budget
Federal	\$ 406,268.80
State	\$ 50,783.60
City of Statesboro	\$ 50,783.60
TOTAL	\$507,836.00

Expenses	Budget
4 Vehicles @ 118,459 each	\$473,836.00
wrapping for vehicles	\$16,000.00
Preventative Maintenance	\$ 18,000.00
TOTAL	\$507,836.00

FY25 Total

Revenues	Budget
Federal	\$ 740,561.80
State	\$ 50,783.60
Farebox	\$ 12,000.00
City of Statesboro	\$ 385,076.60
TOTAL	\$ 1,188,422.00

Expenses	Budget
Operating	\$ 680,586.00
Capital	\$ 507,836.00
TOTAL	\$ 1,188,422.00

CITY OF STATESBORO

COUNCIL

Vacant, District 1
Paulette Chavers, District 2
Ginny Hendley, District 3
John Riggs, District 4 Shari
Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

TO: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

FROM: Darren Prather, Director of Central Services

DATE: 10-2-2024

RE: Vehicle Purchase

POLICY ISSUE: Purchasing

RECOMMENDATION:

Staff recommends the purchase of the following trucks for the Public Utilities Department not to exceed as follows:

FISCAL YEAR	VEHICLE	COLOR	NOT TO EXCEED
2025	2024 Ford F-250 Superduty XL SRW 4X4 Crew Cab 6.8L V8 (Work Truck Replacement)	Oxford White	\$55,000
2025	2024 Ford F-450 Superduty DRW 4X2 Supercab Chassis Cab (16,000 GVWR) 7.3L V8 w/Service Body (Work Truck Replacement)	Oxford White	\$90,000

BACKGROUND:

Historically, the Purchasing Division has faced challenges in acquiring certain types of vehicles due to the inability of commercial dealerships and state contractors to reserve these vehicles for an extended period. These heavy-duty trucks have unique specifications tailored to the needs of the requesting department, and there is limited availability of stock at dealerships. The high demand for these types of trucks in other regions makes it challenging to keep them in stock in the southeast region. Generally, these vehicles do not come with a service body.

Local vendors will receive a three percent (3%) local and in-county vendor advantage, and the department will accept the lowest written quote that meets its requirements. Additionally, it is an option to purchase the trucks and service body separately.

Budget Impact: FY 2025

Council Person and District: All

Attachments: None